

VET Credit Transfer

Policy

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Related policies and documents:	Australian Qualifications Framework: <i>AQF Qualifications Pathways Policy</i> , Second Edition 2013 and the Standards for Registered Training Organisations 2015; VET Credit Transfer Procedure, VET Recognition of Prior Learning Policy; VET Recognition of Prior Learning Procedure; Credit Transfer Form; Mapping of Superseded Units Form

Purpose

The purpose of this policy is to ensure that students gain credit for studies previously completed in line with the underlying principle of Credit Transfer. No student should be required to undertake study in a unit of competency which they have successfully completed.

Coverage

This policy applies to Credit Transfer for the following:

- The provision of Credit Transfer for the same unit of study from one AQF qualification to another AQF qualification
- The granting of credit transfer is based on the equivalency mapping document contained in the revised Training Package.

Policy

It is the policy of William Angliss Institute of TAFE (the Institute) to provide for the facilitation of Credit Transfer in line with the *Australian Qualifications Framework: Qualifications Pathways Policy, the Standards for Registered Training Organisations 2015*

The granting of credit transfer will be evidence-based, equitable and transparent and will be applied consistently and fairly across all program areas.

Credit transfer is automatically granted for any unit with exactly the same code and title. Credit transfer will only be applied to a unit that has been undertaken through training and assessment at another RTO.

Credit transfer is automatically granted for a superseded unit from the previous training package which has been deemed equivalent

Credit transfer may be granted from earlier training packages subject to the WAI assessor reviewing the learning outcomes and deeming them to be substantially the same as the unit for which credit is being sought and documented within the 'Mapping of Superseded Units' form. For units completed 10 or more years prior to the application, an RPL process should be initiated.

Credit transfer cannot be granted if the learning outcomes of the completed unit are judged as not substantially the same as the learning outcomes for which credit is being sought. The learning outcomes can be utilized as part of an RPL process.

Credit for electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Credit transfer

Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications. (Australian Qualifications Framework Second Edition January 2013)

Sources

This document enables the Institute to comply with Australian Qualifications Framework: *AQF Qualifications Pathways Policy, Second Edition 2013* and the *Standards for Registered Training Organisations 2015*

Accountability

All Managers with responsibility for teaching delivery are accountable.

Student Expectation

It is the responsibility of the individual requesting a credit transfer to declare any previous study for which they may wish to claim credit transfer prior to the commencement of training.

Definitions

- **Credit transfer:** Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of a qualification based on identified equivalence in content and learning outcomes between matched qualifications. (Australian Qualifications Framework Second Edition January 2013)

Non-compliance with Policy

Established breaches of the Institute's VET Credit Transfer Policy and any associated procedures will be met with disciplinary action and may result in dismissal.