Higher Education Delivery on an Onshore Remote Campus

Policy

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Policy owner :	Director Education
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Related policies and documents:	Higher Education Delivery on a Remote Campus Procedure

Purpose

To ensure that the approach of William Angliss Institute (WAI) to the delivery of higher education courses and their constituent subjects on onshore (Australia) campuses other than the main campus, 555 La Trobe St, Melbourne; i.e. a "Remote campus" is documented.

Coverage

This policy applies to all higher education courses and their constituent subjects for which WAI is accredited to deliver as per the Tertiary Education Quality and Standards Agency (TEQSA) National Register.

For the purposes of this policy, a Remote campus is any campus other than the main campus, 555 La Trobe St, Melbourne.

Policy

Essentially, any Higher education delivery on a Remote Campus must mirror the main William Angliss Institute campus.

- All delivery on a Remote campus must meet the corporate, financial, educational and operational goals of the Institute and must be formally documented in the prevailing relevant documents, such as the strategic plan or annual business plan.

- All delivery on a Remote campus must provide the student with essentially the same educational experience as that enjoyed by students on the main campus.

- All delivery on a Remote campus must comply with the educational statutory and regulatory obligations of the main campus (TEQSA and Education Services for Overseas Students (ESOS)) as well as any relevant education regulations in the jurisdiction of the Remote campus.

- Initial Launch, delivery and management arrangements, especially those involving delivery with third parties, must be formally and fully documented in a Remote campus specific delivery procedure once approved by internal governance and regulatory bodies.

- All delivery on a remote campus is subject to the same policies and procedures applied in exactly the same manner as that applied to the main campus and will be treated as a reportable entity within the broader delivery of the Institute's higher education courses.

Responsibility

- Responsibility for the maintenance and prosecution of this policy is delegated from the Institute Board (via its sub-committee, the Education Governance Committee (EGC) to the Executive and in turn to the Director Education as a member of the Executive Committee.

- The business elements of higher education delivery on a Remote campus are the responsibility of the Director Education.

- The educational elements of higher education delivery on the Remote Campus are the responsibility of the Manager Higher Education.

Definitions

- **Course:** - a formal award from AQF 5 to AQF 10, including Higher Degrees by Research, which is approved by the EGC, accredited by TEQSA, and which is conferred upon completion of the relevant study requirements.

- **Educational:** - the totality of the learning experience across the student lifecycle as enjoyed by students on the main campus, and includes the curriculum, pedagogy, quality of teachers, learning support services, library and other teaching and learning resources.

- **Monitoring:** - tracking outcomes against internal benchmarks to enable timely assessments and adjustment to academic and operational processes and systems on a regular basis.

- **Review:** - an evaluation or appraisal of a program, subject, policy, process, system or organisational unit, based largely on time-series quantitative data and qualitative feedback that provides a 'snapshot' of its quality, effectiveness and sustainability.

- **Remote delivery location:** - a location, other than the main campus of 555 LA Trobe St. Melbourne, where delivery of courses or subjects or where the conduct of teaching and learning takes place.

- **Subject: -** an individual, self-contained, structured component of a course. Each subject comprises a discrete set of learning outcomes, pedagogy and assessment which jointly ensure that overall course objectives and learning outcomes are met.

Legislative and/or Institute Management Context

This policy enables WAI to comply with regulatory and management instruments including but not limited to:

- TEQSA Act 2011:

- Australian Qualifications Framework, second edition, 2013

- Higher Education Standards Framework, version 2, 2021

- ESOS Act 2000 National Code of Practice for Providers of Education and Training to Overseas Students 2018

Non-compliance with Policy

Established breaches of WAI Higher Education Delivery on a Remote Campus Policy and any associated procedures will be met with appropriate disciplinary action and may result in dismissal.