

# GRADUATION INFORMATION KIT.

*March 2026*

**MELBOURNE CAMPUS**



# CONGRATULATIONS!

The Graduation Ceremony is the highlight of the year for William Angliss Institute graduates and staff.

We warmly welcome friends and family to celebrate the hard work and achievements of the graduating students on their special day. We encourage all graduating students to attend this important event in recognition of their landmark achievements.

Enclosed is information you may require to navigate your William Angliss Institute graduation ceremony.

**If you have any further queries please contact the team at:**

[graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)

# CEREMONY INFORMATION

## CEREMONY LOCATION

Melbourne Town Hall

## CEREMONY DATE

Wednesday 4 March 2026

## CERTIFICATE COLLECTION

If you are **attending** the graduation ceremony, you can collect your certificate on the day of graduation.

### If you are a Higher Education Student:

A digital copy of your award will be issued to all Higher Education students following the ceremony. Please look out for an email from My eEquals. If you **do not** wish to attend the ceremony, Student Records will post your certificate, so please ensure your postal details are up to date.

### If you are a VET student:

You will have already received your certificate digitally within 30 days of completing your course. Please keep an eye out for an email from [noreply@myequals.net](mailto:noreply@myequals.net) and follow the prompts to access your certificate.

If you **do not** wish to attend the ceremony, please follow the prompts in the My eEquals email to order a hard copy of your certificate. Once we receive your order, your certificate will be produced and posted to you.

## CEREMONY TIMELINE

- 10.00AM** **Check-in opens**  
Photography and gowning to commence in the Swanston Hall
- 12.00PM** **Check-in closes**  
*(No late arrivals will be permitted into the ceremony)*
- 12.05PM** Graduands enter ceremony hall
- 12.10PM** Graduands Briefing
- 12.30PM** Guests enter ceremony hall .
- 1.00PM** **Ceremony commences**
- 3.00PM** **Ceremony concludes**  
(approximate time)  
Light celebratory refreshments
- 3.30PM** Gown Returns, Framing & Photography Re-commence (Swanston Hall)
- 4.30PM** Gowning / Gown Returns, Framing & Photography Conclude (Swanston Hall)
- 5.00PM** **Event Concludes**

## PURCHASING TICKETS

### Ticket prices

**Graduands:** \$75.00

**Guests:** Adults: \$50

Children (3-17 years old): \$25

Children under 3 years old: Free

Tickets for graduands and guests are available through the Registration Portal, [here](#), and must be purchased by **Wednesday 25 February 2026 5:00pm sharp**

If you do not want to attend your ceremony, or if you are still studying, you are still required to RSVP.

You can choose to:

- **Defer your graduation ceremony to 2026 August or March 2027.**
  - Students must select either 'defer' or 'graduate in absentia'.on the Graduation Registration portal within the registration period from Wednesday 28 January 2026 to Wednesday 25 February 2026 5:00pm.
- **Graduate in absentia**
  - You will not attend or participate and will not have the option to attend a future ceremony for the course completed. Students must select 'graduate in absentia' on the Graduation Registration portal within the registration period from Wednesday 28 January 2026 9:00am to Wednesday 25 February 2026 5:00pm.

No refunds will be issued.  
For any questions please contact [graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)



# ON THE DAY.

## WHERE IS THE CEREMONY

### Melbourne Town Hall

90-130 Swanston St  
Melbourne 3000

Please head to the Visitor Info section for more details on how to organise your travel plans.

*More info on Melbourne Town Hall can be accessed here.*

## WHAT TO BRING

All graduands and guests are required to bring a digital or printed copy of their ticket. Tickets will be scanned at the entrance to the Graduation Hall.

Graduands are asked to keep belongings to a minimum as they will not be permitted in the Graduation Hall.

## WHAT TO WEAR

A graduation ceremony is a formal occasion. We ask that you dress in 'formal wear' or 'business attire'.

## WHERE TO GO

Upon arrival, please proceed to the Swanston Hall for graduand registration, gown collection and photography. Graduands are required to arrive between 10:00am and 12:00pm. This is to ensure enough time for gowning, check-in and photos. Please refer to ceremony timeline.

## LATE ARRIVALS

All graduands are required to attend the ceremony briefing which is held 1 hour prior to the ceremony. Any late graduands will be excluded from the ceremony proceedings.

Please note that late arrivals will be excluded from attending this ceremony and no refunds will be issued.

## CHECK-IN

Upon arrival at the Swanston Hall, you will be greeted by a member of staff for check-in. Please ensure you have your printed or digital ticket on hand.

## GOWN COLLECTION

After check-in, a member of staff will direct you to gowning area. Staff will be available to assist you with gowning to ensure your regalia is positioned correctly.

## PHOTOGRAPHY

Graduands will have one photo taken when you are receiving your award on stage, this is included in your ticket price and will be provided to you digitally

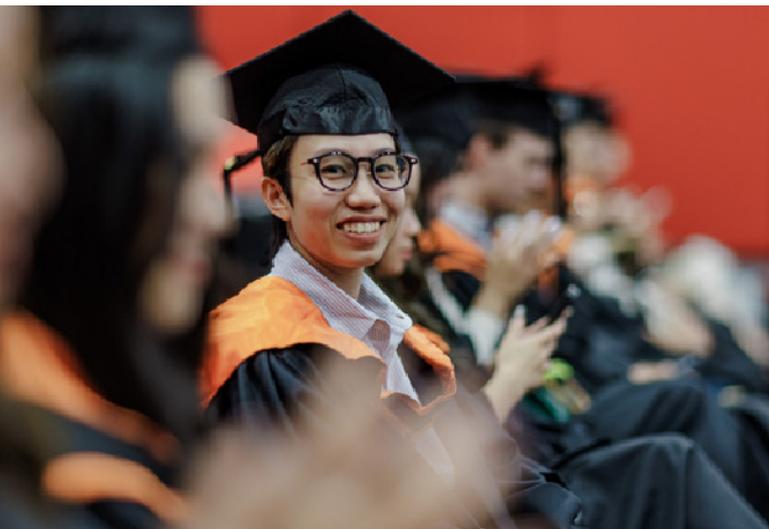
Once you have been fully gowned, you and your guests can proceed to take professional photography. Photography services will be available before and after the ceremony. Please note that preference will be given to those who have pre-booked their photography session through when registering.

## MERCHANDISE

A range of Angliss merchandise is available for you to purchase online and on the day.

## Transportation

The nearest train station is Town Hall Station. There are also several tram stops located nearby, providing convenient access to the venue.



# PHOTOGRAPHY

A digital photo will be taken when you receive your award on the stage which is included in your ticket price.

Once you have been fully gowned, you and your guests can proceed to take professional photography.

Photography services will be available before and after the ceremony. Please note that preference will be given to those who have pre-booked their photography session through when registering.

## SHOW US ON SOCIAL!

We want to see your graduation photos! If you're posting your celebration photos to social media, tag [#anglissalumni](#) and [@williamanglissinstitute](#) so we can celebrate with you!



# WELCOME TO ANGLISS ALUMNI!

Although your journey as a William Angliss student has come to an end, your journey as an alumnus of William Angliss Institute is only just beginning!

You will continue to be an important member of the Angliss community and we are here to ensure you get the most out of your lifelong connection with the Institute.



[alumni@angliss.edu.au](mailto:alumni@angliss.edu.au) | [www.angliss.edu.au/alumni](http://www.angliss.edu.au/alumni)

**ANGLISS.EDU.AU**